



# Chicago Metropolitan Agency for Planning

## Agenda Item No. 4.1

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### MEMORANDUM

**To:** CMAP Board and Committees  
**From:** CMAP Staff  
**Date:** November 5, 2014  
**Re:** Local Technical Assistance Program Update

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The CMAP Board and committees receive regular updates on the projects being undertaken through the Local Technical Assistance (LTA) program, including those receiving staff assistance and grants. To date, 147 local projects have been initiated. Of these, 90 projects have been completed, 46 are fully underway, and 11 will get actively underway in the near future. Projects that appear in this document for the first time, or that were recently completed, are noted and highlighted in italics.

Further detail on LTA project status can be found on the attached project status table. This month's report also includes implementation progress on selected completed projects.

**ACTION REQUESTED:** Discussion



## Projects Currently Underway

Project	CMAP lead	Timeline	Assistance type	Status and notes
Algonquin-Carpentersville Fox River corridor plan	Brian Daly	May 2014-Aug. 2015	Staff assistance	Staff is completing existing conditions report.
Arlington Heights bicycle-pedestrian plan	John O'Neal	May 2014-Apr. 2015	Staff assistance	Metro Quest survey continuing live through December 1 – approximately 1,000 responses to date. Interviews with two key stakeholders, Arlington Heights Park District and Senior Citizens Commission, completed. Work continues on existing conditions report.
Barrington area bikeway feasibility study	Jack Pfingston	June 2014-June 2015	Consultant assistance	Data collection and route assessment/development continues. Steering Committee will meet in mid-late November to consider preliminary routes.
Bensenville comprehensive plan (see <a href="#">website</a> )	Sam Shenbaga	Mar. 2013-Dec. 2014	Staff assistance	Final plan submitted to staff for review prior to public hearing. Comments received. Public hearing scheduled tentatively for December 1.
<i>Berwyn capital improvements plan</i>	<i>Bob Dean</i>	<i>Mar.-Oct. 2014</i>	<i>Staff assistance</i>	<i>Newly completed. The CIP was adopted by City Council on October 28.</i>
Berwyn parking study (see <a href="#">website</a> )	Lindsay Bayley	Nov. 2013-June 2015	Staff assistance	Project is currently on hold.
Berwyn zoning revisions (see <a href="#">website</a> )	Kristin Ihnchak	Jan. 2013-May 2015	Staff and consultant assistance	No updates this month. Work continues on drafting ordinance.
<i>Calumet Park planning priorities report</i>	<i>Sam Shenbaga</i>	<i>TBD</i>	<i>Staff assistance</i>	<i>Newly added to monthly report. Scoping is underway.</i>
Campton Hills zoning and subdivision regulations	Kristin Ihnchak	Jul. 2014-Oct. 2015	Consultant assistance	Camiros is moving forward with assessment of existing conditions and development of initial recommendations.
<i>Chicago Metro Metals Consortium</i>	<i>Martin Menninger</i>	<i>Nov. 2014-Apr. 2015</i>	<i>Staff assistance</i>	<i>Newly added to monthly report. Scoping is underway.</i>
Carol Stream comprehensive plan (see <a href="#">website</a> )	Nicole Woods	Feb. 2014-June 2015	Staff assistance	CMAP is currently completing and revising the text, maps, and other infographics for the existing conditions report. Report is anticipated to be completed in the fall.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Chicago Pilsen-Little Village neighborhood plan (see <a href="#">website</a> )	Evy Zwiebach	Dec. 2013-Sept. 2015	Staff assistance	CMAP and Chicago DPD are preparing for the next set of public workshops and focus groups, which will take place in the Winter and will focus on the industrial corridors and historic preservation.
Chicago West Pullman neighborhood plan	Evy Zwiebach	Oct. 2014-Sept. 2015	Consultant assistance	Project kicked off in October. The first Steering Committee meeting and key person interviews are expected to take place in mid-November, and existing conditions assessment is underway.
Chicago Heights comprehensive plan (see <a href="#">website</a> )	Kendra Smith	Apr. 2013-Jan. 2015	Staff assistance	Draft plan under internal review.
Chinatown neighborhood plan (see <a href="#">website</a> )	Stephen Ostrander	Apr. 2013-Jan. 2015	Staff assistance	In addition to making small revisions to the draft plan, CMAP staff prepared executive summary which will be translated into Chinese and serve as the main takeaway document for the community open house at Pui Tak Center, expected in December.
Cicero comprehensive plan	Jonathan Burch	Apr. 2014-June 2015	Consultant assistance	Existing conditions report underway. First public meeting will occur on November 19.
Cook County consolidated plan (see <a href="#">website</a> )	Jonathan Burch	Apr. 2013-Nov. 2014	Staff assistance	County staff, the County Economic Development Advisory Committee, and key external stakeholders have reviewed the draft plan. The revised document will be released for 30 days of public comment the first week of November.
Crete comprehensive plan	Jack Pfingston	May 2014-Aug. 2015	Consultant assistance	Village is in process of interviewing candidates for Administrator position and expects to complete interviews by October 31. Once candidate is chosen, project will resume.
Crystal Lake transportation plan	Nora Beck	Mar. 2014-Apr. 2015	Staff assistance	CMAP staff are currently drafting an existing conditions report.
Dixmoor planning prioritization report	Jessica Gershman	Jan.-Dec. 2014	Staff assistance	No update this month. Development of recommendations is underway.
DuPage County / Addison Homes for a Changing Region project	Kendra Smith	Sept. 2013-Jan. 2015	Staff assistance	Draft plan and municipal visualizations under internal review.
DuPage County / Hanover Park Homes for a Changing Region project	Drew Williams-Clark	Nov. 2014-Oct. 2015	Consultant assistance	CMAP and the participating communities will recommend a consultant for Board approval in November. Project work will begin in earnest thereafter.

Project	CMAP lead	Timeline	Assistance type	Status and notes
DuPage County sustainability guide	Louise Yeung	June 2014- July 2015	Staff assistance	Drafting existing activities report to summarize findings from interviews and research and compile sustainability best practices.
Elmwood Park zoning assessment	Kristin Ihnchak	Nov. 2014- Aug. 2015	Staff assistance	The project has been postponed until fall of 2014.
<i>Fox Lake planning priorities report</i>	<i>Jack Pfingston</i>	<i>TBD</i>	<i>Staff assistance</i>	<i>Newly added to monthly report. Scoping is underway.</i>
Franklin Park industrial areas plan (see <a href="#">website</a> )	Nicole Woods	Apr. 2013- Nov. 2014	Staff assistance	CMAP and the Village hosted an open house in mid-October to present the draft plan to industrial businesses and the public. In late October, the planning commission recommended the plan be adopted by the Board of Trustees. The plan is currently being formatted in preparation for its presentation to the Board of Trustees in late November.
Governor's State University green infrastructure plan	Holly Hudson	TBD	Consultant assistance	Scoping underway.
Harvard comprehensive plan	Nora Beck	May 2014- Nov. 2015	Staff assistance	Project is currently on hold.
Kane County health impact assessment (see <a href="#">website</a> )	Stephen Ostrander	July 2014- Mar. 2015	Staff assistance	Project team (CMAP, Kane County, and Carpentersville) held HIA workshop for key stakeholders in the Village on October 21. Determined next steps for HIA project, including coordinating its focused scope with the broader Village discussion on options for improving the Washington/Main intersection.
Kane County transit plan implementation (see <a href="#">website</a> )	Trevor Dick	July 2012- Nov. 2014	Staff assistance	County staff has reviewed the draft report. The report has been shared with representatives from Pace, Metra, and the RTA for their review.
Kane County / Geneva Homes for a Changing Region project (see <a href="#">website</a> )	Drew Williams-Clark	July 2013- Nov. 2014	Staff assistance	The final plan will be approved by one remaining municipal board in November. Plans will be printed shortly thereafter.
Lake County Route 53/120 land use plan (see <a href="#">website</a> )	Jason Navota	Nov. 2013- Dec. 2015	Staff and consultant assistance	The land use planning effort is underway. Draft Existing Conditions Assessment is being reviewed by staff. Public open houses are scheduled for November 12 and 19. The IL Route 53/120 Corridor Plan Land Use Committee met on March 18, May 8, July 21, and October 23.

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Lake County sustainability plan (see <a href="#">website</a> )	Kristin Ihnchak	Mar. 2012- Oct. 2014	Staff assistance	Newly completed. The Sustainability Chapter was adopted as an amendment to the County's Regional Framework Plan on October 7.
Lake County / Round Lake Homes for a Changing Region project (see <a href="#">website</a> )	Stephen Ostrander	July 2014- Oct. 2015	Staff assistance	Project team from CMAP, MPC, and Lake County Community Foundation held meetings with each community (on September 30 and October 1), and then held meeting with entire Steering Committee (municipalities with non-profit partners and Lake County) on October 29, presenting initial housing projections for 5 community cluster, identifying shared concerns and key issues, and beginning planning for upcoming stakeholder workshop for cluster (tentatively planned for December 3).
Lan-Oak Park District master plan (see <a href="#">website</a> )	Trevor Dick	Oct. 2013- Nov. 2014	Staff assistance	A Draft Master Plan has been sent to the Steering Committee for review. A meeting was held on October 29 for review. The Plan is expected to be adopted by the Park Board of Commissioners in November.
Lyons comprehensive plan (see <a href="#">website</a> )	Jason Navota	July 2013- Dec. 2014	Staff assistance	No update this month. Draft plan is under review.
Morton Grove industrial areas plan (see <a href="#">website</a> )	Nicole Woods	Feb. 2012- Nov. 2014	Staff assistance	In October, CMAP staff formatted the plan and presented it to the Board of Trustees for a first reading. During the first reading, the Board discussed merits of the plan and steps to implement it. The Board of Trustees will have a second reading of the plan in mid-November.
North Aurora comprehensive plan	Jack Pfingston	Jan. 2014- Mar. 2015	Consultant assistance	Steering Committee met October 8 to discuss existing conditions report. Public visioning exercise held October 29.
North Chicago comprehensive plan	Jake Seid	May 2014- Sept. 2015	Staff assistance	Existing conditions report will be completed by project team in early November to coincide with Valerie S. Kretchmer Associates' economic development assessment contract. Report will be reviewed by CMAP and North Chicago staff in November.
Olympia Fields subarea plan (see <a href="#">website</a> )	Drew Williams-Clark	Apr. 2013- Nov. 2014	Consultant assistance	No update this month. Plan adoption is expected in November.
Oswego-Montgomery-Yorkville shared services study	Drew Williams-Clark	May 2014- July 2015	Staff assistance	Holding municipal staff workshops to identify potential areas for exploring service sharing.
Park Forest active transportation plan	Lindsay Bayley	Mar. 2014- Feb. 2015	Staff assistance	A draft report is being finalized based upon the recommendations memo. The Draft is expected to be presented to the Steering Committee

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				in early November for their review. A Steering Committee meeting and Public Open House to review the draft has been set for November 19.
Park Forest zoning revisions (see <a href="#">website</a> )	Kristin Ihnchak	June 2013- June 2015	Staff and consultant assistance	The project team is moving forward with drafting the Unified Development Ordinance.
Pingree Grove comprehensive plan	Jack Pffingston	Aug. 2014- Aug. 2015	Consultant Assistance	Data collection underway. Steering Committee selected and will meet November 6.
<i>Regional truck permitting project</i>	<i>Jessica Gershman</i>	<i>Jan. 2015- June 2016</i>	<i>Consultant assistance</i>	<i>Newly added to monthly report. Scoping is underway.</i>
<i>Richton Park comprehensive plan (see <a href="#">website</a>)</i>	<i>Kendra Smith</i>	<i>Aug. 2012- Oct. 2014</i>	<i>Consultant assistance</i>	<i>Newly completed. Village Board adopted the comprehensive plan October 27.</i>
Richton Park zoning revisions	Jake Seid	Nov. 2014- June 2015	Consultant assistance	Completed the comprehensive plan. Consulting firm will update Richton Park's zoning ordinance to be consistent with the newly adopted plan.
<i>Roselle comprehensive plan</i>	<i>Dan Olson</i>	<i>Jan.-Dec. 2015</i>	<i>Consultant assistance</i>	<i>Newly added to monthly report. Scoping is underway.</i>
Rosemont comprehensive plan (see <a href="#">website</a> )	Sam Shenbaga	Oct. 2013- Jan. 2015	Staff assistance	Transportation recommendations presented to staff and comments received. Draft plan underway.
South Elgin zoning update	Jake Seid	Oct. 2014- May 2016	Staff assistance	Scope has been completed and will be evaluated by Village Board in November.
SSMMA Calumet Green Manufacturing Partnership	Brian Daly	May 2014- Jan. 2015	Staff and consultant assistance	CJC is completing a draft of the Sustainability Plan for review by SSMMA, CGMP, and CMAP staff.
SSMMA Complete Streets plan	Lindsay Bayley	July 2014- Aug. 2015	Staff assistance	Shared project scope with Active Transportation Alliance/CCDPH; held follow-up meeting to discuss partnership and collaboration on this LTA project and the recently-awarded PICH grant work. Outreach/follow-up to SSMMA community contacts for information and data on bicycle and pedestrian planning continues.
<i>Steger planning priorities report</i>	<i>Jonathan Burch</i>	<i>TBD</i>	<i>Staff assistance</i>	<i>Newly added to monthly report. Scoping is underway.</i>

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Summit planning priorities report (see <a href="#">website</a> )	Nora Beck	Dec. 2013- Dec. 2014	Staff assistance	CMAP has restructured this project to be a Planning Priorities Report with a completion date in the fall.
UIC multimodal transportation plan (see <a href="#">website</a> )	Lindsay Bayley	June 2013- Jan. 2015	Staff assistance	Final plan draft has been reviewed by the Steering Committee and is undergoing revisions.
Waukegan subarea plan (see <a href="#">website</a> )	Stephen Ostrander	Oct. 2012- Dec. 2014	Staff assistance	CMAP staff made minor revisions in preparation for upcoming presentation to Waukegan Planning & Zoning Commission on November 13.
West Suburban Chamber of Commerce and Industry cargo-oriented development plan	Evy Zwiebach	June 2014- June 2015	Staff assistance and small contract	Phase 1, an examination and prioritization of cargo-oriented development sites, is complete. CMAP staff is working with ULI to evaluate the potential for a Technical Assistance Panel focused on sites identified in Phase 1.
Westchester zoning ordinance	Kristin Ihnchak	Nov. 2014- Oct. 2015	Consultant assistance	The project team interviewed finalists for the ordinance update in October. Board approval of the consultant will be requested in November.
Winthrop Harbor comprehensive plan	Sam Shenbaga	Sept. 2014- Sept. 2015	Staff assistance	Project kick-off meeting conducted with Steering Committee. Meeting with department heads to be held on November 4. Stakeholder interviews to take place in November.
Zion comprehensive plan	Nora Beck	Feb. 2014- Mar. 2015	Consultant assistance	Consultant has created a draft recommendations memo and will be meeting with the Steering Committee on November 17.

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